



**Letter of Invitation**  
**REQUEST FOR QUOTATION**

[Ministry of Health and Services]  
[Nawerewere]  
[Tarawa]  
Republic of Kiribati

To Whom It May Concern,

The [Ministry of Health and Services] invites Quotations from Tenderers to supply the Goods described in this Request for Quotation (RFQ) as below.

**Procurement No:** 22-g003-25  
**Issue Date:** 2/04/2025  
**RFQ Closing Date:** 11/04/2025 – (Tarawa Time)\*  
**Procurement Title:** Request for Quotation (RFQ) for [Kitchen supplies for patients' rations]

This RFQ consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit a Quotation
- Time Schedule for the RFQ/procurement process
- Specification of Goods to be supplied
- Evaluation Criteria and Method
- Specific Contract Conditions for the Supply of Standard Goods
- General Contract Conditions for the Supply of Standard Goods
- Certificate of Compliance Form
- Availability of Financial Resources form

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

[Ms. Benny Teuea]  
[Secretary, MHMS]

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki)

*\* Please note that late submissions will not be considered*

2025-04-02

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